

## **Early Intervention Center Closings and Inclement Weather Plan**

### Holiday closings:

- Memorial Day
- July 4
- Labor Day
- Thanksgiving and Friday after
- Christmas eve, Christmas Day
- New Years eve, New Years day

### Inclement Weather Plan:

- YFSVA closings will be made by the ASSET CEO, program director, center director, and transportation director by 6am at the latest in order to ensure the safety of clients and staff while providing timely notification to caregivers.
- If there is an unexpected inclement weather event at the time transportation is scheduled to depart from the early intervention center to pick up or drop off clients, departure time will be delayed until there is consultation between the CEO, Program Director, Center Director, and Transportation Director. The closure/delay will be communicated to appropriate staff by the Center Director when it is safe for the vehicles to drive.
- All decisions will be made as early as possible in order to ensure the safety of clients and staff while providing timely notification to caregivers.
- For weather related closing and delays, please contact the Transportation Director, Gigi at 804-659-9197 for the Richmond center or Chelsea at 804-814-5868 for the Hampton Roads Center.